

**St. Mary's County Regional Airport
Airport Advisory Committee Meeting
24 February 2014 Minutes**



- I. CALL TO ORDER - Mr. LaValle called the meeting to order at 1800. A quorum was present with Mr. Richardson, Mr. Anderson, Mr. Dan Van Orden, Mr. Bednarcik and Mr. Gray. Mr. Adair, the alternate, was also present. Mr. Whipple, St Mary's County Staff Advisor, was present.

Public present: Mr. Bildman (AirTec), Mr. Reed (S Aero), Mr. Weaver (SMA Inc), Mr. & Ms. Small, Mr. Lightstone, Mr. Cameron, Mr. Klapka, Mr. Poole, Mr. Wunder, Mr. Robbis, Ms. Hunt, Mr. Frech, Mr. Capozzi, and Mr. Griffin

- II. January Minutes- Approved as revised.

III. CHAIRMAN'S REPORT

- Annual Report update and Public inputs
 - 2012 report needs posting on St Mary's County Web Site
 - Recommended a profile of airport businesses
 - Recommended inclusion of budget and revenues
 - Recommended inclusion of completed maintenance projects
 - Recommended inclusion of report Executive Summary
- Airport Rules status – Reported on inputs collected to date, matrix template created to standard collection method, and plan to conduct final public review prior to BOCC presentation.
- Airport Rules and Minimum Standards – AAC continues to welcome public comment on the draft.
- 2013 Annual Report scheduled to be finalized at the March 2014 meeting.

IV. Public Comments

- Public comment suggested revision of rules for helicopter operations.
- Public comment invited all to Naval Air Museum, Decompression Thursday event on Feb 27. Also solicited interest in social pilot association.
- Public comment on policy concerning minors on airport property. This will be addressed in airport rules public comments.

V. Department of Public Works & Transportation Report

- Airport Capital Improvement Plan (ACIP) Update
 - The County received an updated Master Grant Agreement from the FAA with no significant changes to the current agreement.
 - Airport Road utility coordination continues with various utility agencies as the design progresses.
 - Lawrence Hayden Road preliminary design effort continues with completion of field work and preparation of first preliminary plan. The 2nd submission on the proposed alignment was received and the wetland impacts are now smaller than originally planned.
- County Development Review Report (TEC March 2014)
 - 14-13100007, Zimmerman Mine #2 Modification F, review of a 7.24 acre gravel mining operation.

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- 14-12000002, DW Bowles Estates LOT 500-4 and LOT 7, review of two additional lots in a major subdivision within Airport Environs Area 4.

VI. FBO and Leaseholder Report

- Airfield Operations Report/Updates
 - New MSP helicopter expected to arrive in Mid-March.
 - MSP Hangar facility expansion completed to accommodate more sleeping bunks for troopers and paramedics.
 - Installation of 'Live' surveillance camera on hangar.
 - Recommendation to shut-off the county blue hangar heating system due to unnecessary costs
- New hangar project update
 - Project scheduled for ground breaking in March pending construction contract award.

VII. New Business

- Proposed date for EAA Young Eagles Fly-In 7 June 2014
- Reviewed Special Events Permit - overflow parking for SoMD Veterans Initiative on 16 May 2014 @ SMHEC

VIII. Action Items- Reviewed none.

IX. Next Meeting - The next meeting will be scheduled for Monday, 24 March 2014, 6:00 PM at the Walter F. Duke Terminal Building Conference Room.

X. ADJOURNMENT- The meeting was adjourned at 2000.

Submitted,

A handwritten signature in black ink, appearing to read "Dan Van Orden", written over a horizontal line.

Dan Van Orden

Secretary

Approved,

A handwritten signature in black ink, appearing to read "Jacque La Valle", written over a horizontal line.

Jacque La Valle

Chairman